



**OFFICER REPORT TO LOCAL COMMITTEE - DRAFT  
(Epsom and Ewell)**

**LOCAL COMMITTEE FUNDING**

**25 JUNE 2012**

**KEY ISSUE**

To set out the funding available for local committee county councillors' allocations and community safety for 2012/13 and to give consideration to the funding requests received.

**SUMMARY**

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each county councillor and £35,000 capital funding to each local committee.

This report firstly presents a summary of the projects that the Local Committee's member allocations funded in the last financial year. It then identifies and makes recommendations on bids received for funding out of the 2012/13 budget that have been sponsored by at least one county councillor. It also seeks approval for the allocation of the community safety budget.

**OFFICER RECOMMENDATIONS**

**The Local Committee (Epsom & Ewell) is asked to:**

- (i) Note the summary of the local committee's 2011/12 expenditure detailed in section 2.
- (ii) Agree the items recommended for funding from the Local Committee's 2012/13 Member Allocation funding, as set out in section 3 of the report and summarised below:

<b>Organisation</b>	<b>Project Title</b>	<b>Amount</b>
Ken Cross, Contractor	Warren Rec., Langley Vale, path repair	£1,380
Epsom Medical Equipment Fund	Paediatric Echo-cardiograph Ultrasound Machine	£5,800
Epsom and Ewell Citizens Advice Bureau	Replacement of Obsolete Computers	£1,200
Epsom and Ewell Citizens Advice Bureau	Replacement of Photocopier	£1,740

- (iii) Note the expenditure previously approved by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in section 4.
- (iv) Note any returned funding and/or adjustments, as set out within the report and at **Appendix 2**.
- (v) Agree that the community safety budget of £3160 that has been delegated to the Local Committee be delegated to the Community Safety Partnership for Epsom and Ewell and that the Community Partnership Manager authorise its expenditure in accordance with the Local Committee's decision, as detailed in section 5.

## **1 INTRODUCTION AND BACKGROUND**

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 At its first meeting in the 2012/13 committee cycle, the Local Committee (Epsom and Ewell) will decide if and how it wishes to divide its revenue and capital member allocations budgets amongst the Committee and its individual county councillors.
- 1.3 The Committee will also determine whether or not it wishes to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (East Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to them being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager and Team Leader to

approve funding for the purchase of grit bins at the request of a County Councillor.

- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
  - A high standard of education;
  - A beautiful environment;
  - A vibrant economy;
  - A healthy population.
- 1.5 Member Allocation funding is generally made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose.
- 1.6 Member Allocation funding will not usually be granted for purposes that benefit one individual, or to fund schools for direct delivery of the National Curriculum, or to support a political party.
- 1.7 When considering bids, organisations applying are advised against assuming that the Local Committee will meet the total cost of their project.

## **2. ANALYSIS OF 2011/12 LOCAL COMMITTEE FUNDING**

- 2.1 In 2011/12, the County Council allocated £8,410 revenue funding per County Councillor and £35,000 capital funding to the Local Committee in Epsom and Ewell.
- 2.2 The analysis of projects funded by County Councillors (attached at Appendix 1) shows that the majority of the Committee's budget went to external organisations and funded local activities to improve the quality of life of local residents (community development). These projects were wide-ranging and included recreational activities for children and young people with disabilities.

## **3. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING**

- 3.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

### **Warren Rec., Langley Vale, path repair**

Chris Frost

£1,380 revenue

Ken Cross, Contractor has submitted an application to repair a path that goes from Beaconsfield Road up to Warren Rec., where there is a children's playground. Pupils at The Vale Primary School also use the area for recreation. The existing path, installed many years ago, is in need

of repair. This will provide easier and safer access to the Warren Rec., especially for young people and parents.

### **Paediatric Echocardiograph Ultrasound Machine**

Chris Frost	£1,600 capital
Eber Kington	£1,600 capital
Jan Mason	£1,000 capital
Colin Taylor	£1,600 capital

The Epsom Medical Equipment Fund is appealing for support to provide a new digital paediatric echocardiography ultrasound machine to support the development of a new children's heart service at Epsom Hospital. A paediatric echocardiography machine is a special ultrasound scanner specifically designed to give a clear view of a child's beating heart. The images are similar but more detailed to those of a developing baby during a mother's ultrasound scans before birth. Many people have had an ultrasound or "echo" of their heart which provides doctors with important information about the functioning of their heart. New digital technology means that ultrasound scanners and specialized paediatric probes are now available to provide the same detailed information for children and babies with congenital heart disease. Epsom Medical Equipment Fund are improving their local service at Epsom for children with heart problems so that children can be seen more quickly in a new specialized paediatric cardiology clinic which avoids a long journey into central London. Currently they are using an aging adult echo machine which uses older VHS tape to store the recorded images. They would like to further improve their service with a new digital echo machine specifically for children. A new digital ultrasound specifically designed for children allows for rapid diagnosis of life threatening congenital heart conditions in newborn babies as soon as possible after birth at Epsom Hospital. The estimated total cost of the project is £50,000 but Epsom Medical Equipment Fund have broken this down into smaller components.

### **Replacement of Obsolete Computers**

Colin Taylor	£240 capital
Chris Frost	£240 capital
David Wood	£240 capital
Eber Kington	£240 capital
Jan Mason	£240 capital

Epsom and Ewell Citizens Advice Bureau have submitted an application to replace a network of 28 computers, 3 are 8 years old manufactured 2004/5 and need urgent replacing. Members are requested to note that Epsom and Ewell Citizens Advice Bureau received funding from the local committee in December 2011 and March 2012 for the replacement of computers and therefore the bid for computers would constitute a repeat funding bid, as described in paragraph 1.5, above.

## Replacement of Photocopier

Colin Taylor	£400 capital
Chris Frost	£400 capital
David Wood	£400 capital
Eber Kington	£400 capital
Jan Mason	£140 capital

Epsom and Ewell Citizens Advice Bureau have submitted an application to replace a Canon photocopier which is over 4 years old. It is becoming less reliable and through heavy usage (4000 copies per month ) is near the end of its useful life. The application is to replace this photocopier with a Canon 2520i (mono). Acquisition is via outright purchase which is cheaper for Epsom and Ewell Citizens Advice Bureau than leasing over the life of the machine. The copier is also used by Age Concern who pay Epsom and Ewell Citizens Advice Bureau for copies at cost.

## 4. DELEGATED AUTHORITY APPROVED BIDS

- 4.1 The Community Partnership Manager or Community Partnership Team Leader (East Surrey) have already approved the following bids under delegated authority since the last committee meeting:

Members are requested to note that the project 'Fencing to stop foxes digging up the bowling green surface sponsored by Eber Kington for £1,000 from his capital allowance was omitted from the March report in error. This project was approved under delegated authority on 28 February 2012

COUNCILLOR	PROJECT	AMOUNT
Eber Kington	Jubilee Party in the Park	£1,000
David Wood	Grit Bin	£1,000
Colin Taylor	Epsom and Ewell 75th Anniversary & Queens Golden Jubilee Event	£100
David Wood	Mentoring scheme	£1,000
David Wood	Flower Festival- Emerald Glory	£500
David Wood	Computers for the Community	£374.69
Chris Frost	Step Ladders ( <i>N.B. Bid withdrawn</i> )	£327
Chris Frost	Looked After Children Bursary	£431
Colin Taylor David Wood	Football Goal Post on the kick around area on	£1,000

Eber Kington	Manor Park between Helm Close & Ethel Bailey Close, Epsom, Surrey Community Neighbourhood Watch email database	£1,000
David Wood	Stoneleigh Broadway Christmas Lights	£1,000
Chris Frost, Eber Kington, Jan Mason, Colin Taylor, David Wood	Epsom Downs Queen's Diamond Jubilee Beacon Event	£518
Chris Frost, David Wood, Colin Taylor	Looked After Children Bursary	£1,500
Jan Mason	Bakersfield Picnic in the Park	£500
Jan Mason	Football Goal on Chessington Road Rec (Baker's Field)	£820
Colin Taylor	GPS Devices for Search & Rescue	£945
Chris Frost, Eber Kington, Jan Mason, Colin Taylor, David Wood	YLD Xtreme	£1,000

- 4.2 Members are requested to note that funding previously awarded to the Surrey Fire and Rescue Service to fund the purchase of stepladders has subsequently been withdrawn and returned to Chris Frost's allocation.

Members are requested to note that in respect of the funding previously awarded to Epsom Ewell Borough Council to fund Trees for Langley Vale the amount the project cost decreased from £3,000 to £969.45. Therefore an amount of £2,030 has been returned to Chris Frost's allocation.

Members are requested to note that funding previously awarded to the Community Groups of Cuddington to fund the Cuddington Children's Jubilee Parade has subsequently been withdrawn and returned to Eber Kington's allocation.

Please note that the above adjustments are detailed in Appendix 2.

## 5. COMMUNITY SAFETY FUNDING

- 5.1 The County Council has in the past made available to Local Committees the sum of £14,500 per borough/district for use in conjunction with the Community Safety Partnerships, of which £12,000 was ring-fenced for

outreach with those affected by domestic abuse and the Local Committee was asked to allocate the remainder of the funding for community safety work. As part of the centralised approach to these services the domestic abuse outreach is being funded centrally for allocation by the Community Safety Unit. This year, the Local Committee has a delegated budget of £3,160 for general community safety purposes which it has, in the past, allocated to for to the Community Safety Partnership in Epsom and Ewell.

- 5.2 The Committee is asked to confirm that it wishes to transfer its budget of £3,160 to the Epsom and Ewell Community Safety Partnership and to delegate authority to the Community Partnership Manager to oversee the expenditure of this budget.

## **6. OPTIONS**

- 6.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

## **7. CONSULTATIONS**

- 7.1 In relation to new bids, consultation, where appropriate, may have been undertaken by the organisation receiving the funding, the local Member of the Community Partnerships Team as required.
- 7.2 The appropriate Surrey County Council services and partner agencies are consulted when bids are submitted, as required.

## **8. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS**

- 8.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee.  
All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 8.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining are set out in the Chart in the Local Committee's financial position statement attached at Appendix 2.
- 8.3 Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority. They also do not include any funding that is currently in the process of being returned to the Local Committee.

## **9. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS**

- 9.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria which is flexible.
- 9.2 Local Committee funding can be allocated to projects that benefit a diverse range of community safety needs.

## **10. CONCLUSION AND RECOMMENDATIONS**

- 10.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the locally agreed criteria, which are available from the Community Partnerships Team.
- 10.2 The Local Committee is asked to consider the items submitted for funding from the 2012/13 Local Committee delegated budgets, as detailed in the report.

## **11. REASONS FOR RECOMMENDATIONS**

- 11.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

## **12. WHAT HAPPENS NEXT**

- 12.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.
- 12.2 Any changes to an approved bid will be discussed with the local Members and the Chairman and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.
- 12.3 Within 6 months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

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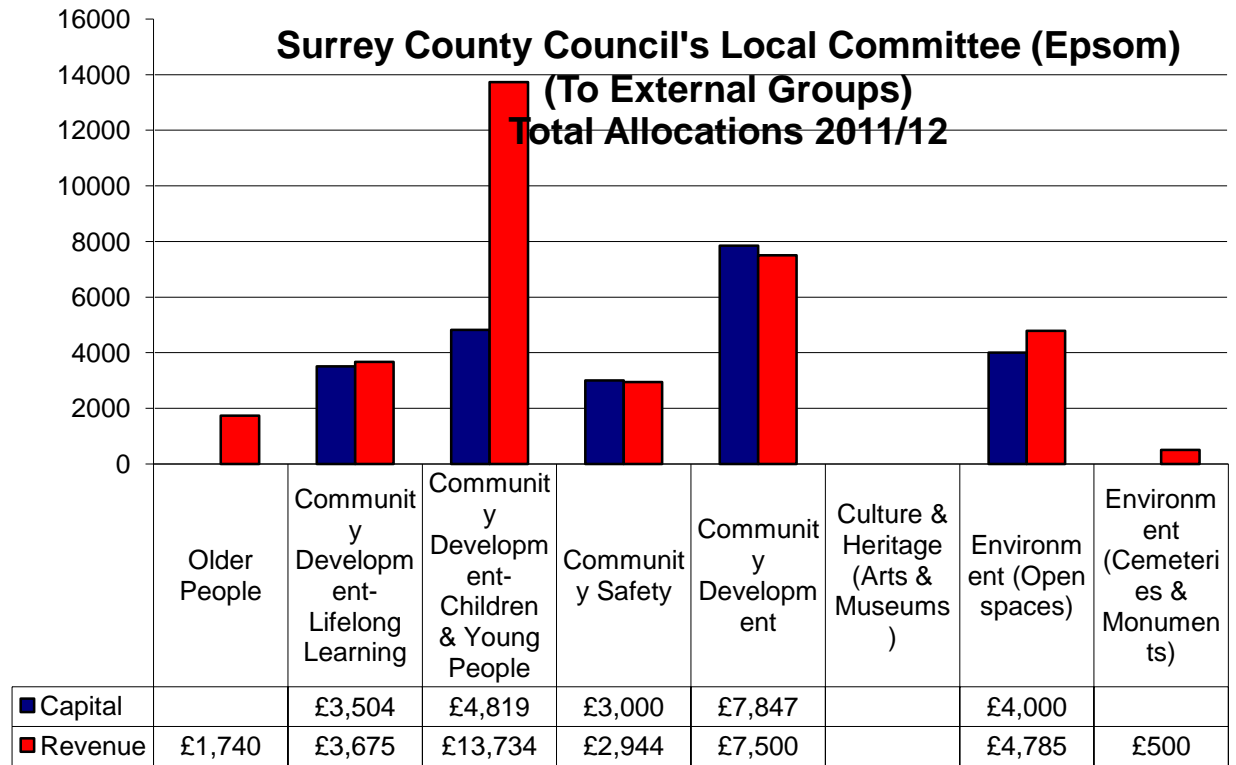


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**Background Papers:**

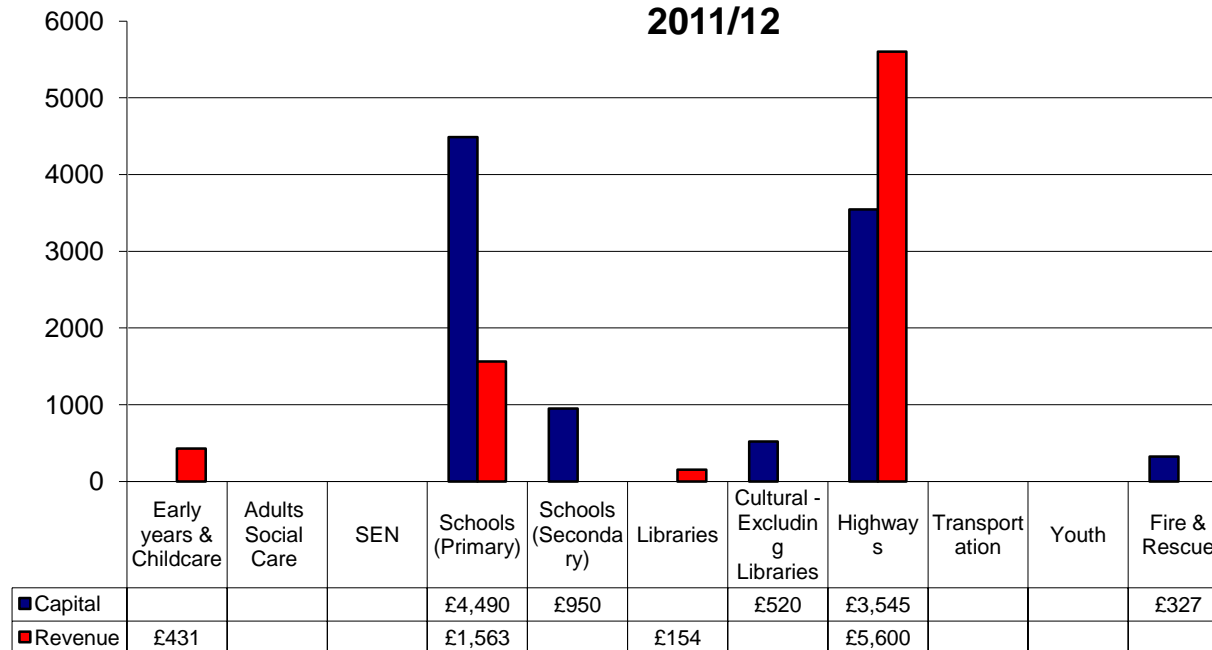
- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

Appendix 1



Note: Figures include any returned (unspent) allocations from the previous financial year that were reallocated and spent within 2011/12

### Surrey County Council's Local Committee (Epsom) Total Allocations (To Surrey County Council Services) 2011/12



Note: Figures include any returned (unspent) allocations from the previous financial year that were reallocated and spent within 2011/12